

BOARD:	Okehampton College Local Stakeholder Board		
TRUST:	DARTMOOR MULTI ACADEMY TRUST		
DATE:	30 th June 2022		
TIME:	18:06		
VENUE:	Remote via Teams / College		
PRESENT:	Julie Yelland (JY)	Tony Jones (TJ)	Jessica Hill (JH)
	Helen Riley (HR)	Martin Strube (MS)	Sophia Clist (SC)
	Nicky Hutchinson (NH)	Marc Cooper (MC)	Andrew Sweeney (AS)
ATTENDING:	Clerk: Jay Hooper(JaH); Mel Greener (MG)		
	B Hachipuk (BH): R Kelly (RK); R Corkell (RC); D White (DW); P Ruse (PR)		

Actions, **red** Questions raised, **blue** Points agreed, **green**

Item	
1.	Welcome and Apologies: All Governors introduced themselves.
2.	Procedural items: <ol style="list-style-type: none"> 2.1 Apologies for absence MG gave apologies. CG off sick; AS attending in his place. 2.2 Confirmation of quorum The meeting is quorate 2.3 Declarations of interest Reminder issued, none declared.
3.	Minutes One item of amendment at 11.3; JY should have read NH. Amendment made. Minutes of LSB Meeting 19th May 2022 approved for Chair's signature
4.	Matters Arising Outstanding actions for MC to be carried forward to next meeting: EAL Policy Staff exit interviews - findings
5.	Matters brought forward at the direction of the Chair None arising
6.	School Improvement <ol style="list-style-type: none"> 6.1 Achievement Principal's report circulated and read in advance; governors acknowledged the timely arrival of the report. JY attended QEC 16th June. Feedback report is in Governor Hub, headlines were: <ul style="list-style-type: none"> • Debate in MAT over 2 or 3 year curriculum at KS4 (OC has 2 year) • School improvement update, with focus on rapid improvement for Behaviour and parental engagement

- From September, Behaviour will be overseen by the new Inclusion & Social Justice (ISJ) Committee, rather than QEC
- PREVENT duty – issue at OC (being addressed)

Admissions at OC, and issues around numbers at 6th Form

6.2 Plans

Updated and RAG-rated Rapid Improvement Plan shared and read prior to meeting.

Activities week will be w/b 11th July; all details are on the school website. Governors are welcome to attend events.

6.3 Compliance

Are there any issues of particular concern or risk?

AS – We just need to be certain that things are set up and ready for September. We need to focus next year on refining practices.

With the majority of the schools in the Trust having received an Ofsted visit, it's clearly imminent here?

AS – Yes, it's due. Next week will be the high risk week, after that we have Activities week (which is detailed on the school website) and then the last week of term.

With the Principal off site sick, would that impact on an inspection?

AS – Not having the Principal on site would normally defer an inspection, but that can't be counted on.

It's also a balance for staff; it's important to focus on doing things right, because if the day to day operation of the school is sound, inspections will come and go.

6.4 Culture

This was mentioned at the last meeting, and we are still seeing a large number of vacancies for DMAT, with closing dates being rolled on. Will the crucial posts (especially three teaching posts) be filled for September?

AS – Confident that we will be fully covered by September. We are in touch with cover agencies, but are starting to make appointments, both externally and internally.

NH - There is a lot of negative comment about the school uniform, with pupils' perception that uniform is being placed above teaching and learning. For example, pupils coming out of exams feeling they have done their very best, are being challenged to do up their tie, or tuck in their shirt, rather than asked how they feel they did, or how they're feeling about their exams.

Are there plans to review the school uniform in the near future?

AS – That's an interesting question. It would seem sensible to look at where we are and seek pupils' views on that.

Are Governors to be involved in recruitment of senior school staff?

MG – No, these are operational matters.

7 Community

7.1 **What are the priorities for engagement with stakeholders?**

AS – Communication and Feedback is the clear priority, and re-growing a sense of community cohesion.

We need to focus on celebration and achievement; there will be some communications going out at the end of this week.

There will be a full calendar of school dates available from September (which governors will have also), with regular events and opportunities for parents to come into school; it will all help.

	<p>AS – We want to give every opportunity for people to air their concerns; mostly, people are just needing to be heard.</p>
<p>8</p>	<p>Inclusion & Social Justice</p> <p>8.1 SEND SC provided SEND Lead update. SC has been trying to arrange a meeting with SENDco, but pressure of her work has delayed this. Series of coffee morning starting to take place for parents; SC attending and looking forward to engaging with parents. There seems to be so much work for the SENDCo – is there sufficient capacity?</p> <p>AS – This is an area we have reviewed as part of our restructure. Similar pressures are being seen across Devon. MC – The needs are ever-growing. Our SENDCo is working at both strategic and operational levels, currently providing direct support to 7 or 8 families. We’ve put some pastoral support officers in place from September in order to help her step back; they will be picking up some of that 1:1 support. Are you seeing any additional support from the MAT? There has been a lot of work in SEND to quality assure work. MAT Lead SB has been supporting the work and helping us to look at provision and structure. What about external agencies – are things still as difficult? MC – We currently have 37 families, for whom the school is working as the early help (EP) lead. There are huge pressures everywhere. We have added to our SENDCo team, and are now working with our feeder Primaries, who are similarly stretched and under-resourced, to try and ensure we identify and support students before they come to the school. We will be starting Nurture provision from September, working on transitions for those children not yet secondary-ready.</p> <p>8.2 Engagement Are there any outstanding complaints? AS – No formal complaints</p> <p>(MS read a letter of feedback received from parent). This feels like an issue of communication.</p> <p style="text-align: right;">ACTION: BH will action feedback</p> <p>NH provided update on parental issues, and a general feeling of frustration that responses are either not forthcoming, or they are receiving differing messages. Many parents are feeling that they are just not being heard. Is there a dedicated team, or a co-ordinated process for responding? AS – There is a very clear system, both at school and in the MAT. It’s possible for some emails to get lost, but the expectation is that there should be an immediate acknowledgement, with a full response within a couple of days. If that’s not working, then we need to know. It does feel like there’s a disconnect between the school and parents. Are there any plans to make better use of technology to connect with the community? AS -We are exploring technology, it’s absolutely right that we do, and that we consider every means of connecting. We need to look for more opportunities to get more dialogue and to improving the relationship between school and parents. Getting families back into school is really important, to re-start the conversations.</p> <p>Governors discussed issues around social media and a minority using social media to perpetuate negative comments in the community.</p>

	<p>How is the Behaviour Improvement Plan developing? MC – The plan is now written, and is with the implementation teams. We will be looking to implement it from September.</p> <p>How do you see it working? MC - We will be using a 'Reset' system, which is an adaptation of the Ready to Learn model. We will have a room where students will go for triage and reset of behaviour. RC - There will be more rigour in the process, more consistency and more focus on reintegration. MC - We'll also see more rigour in monitoring and evaluation.</p> <p>Will there be different rooms for each year group? It will be one room, and we know we will need to adapt the system</p> <p>How will all year groups working in the same room access their learning? There will be access to remote learning; there won't be live lessons in progress, but all students will be able to access all their learning tasks.</p> <p>Who will run this, do you have capacity? MC – it will be run by the pastoral team.</p> <p>How is this being communicated? MC – we will be communicating to parents and student over the summer.</p> <p>8.3 Interventions and Outcomes Do you have any permanent exclusions? MC – No PEX, although we have two Governor Discipline Committees (GDC) pending, to look at suspensions which have exceeded a total of 15 days in one term.</p>
9	<p>Safeguarding</p> <p>9.1 Safeguarding Leads meeting 08 June 2022 JH attended; Minutes and presentation are linked from agenda. JH underlined the importance for all governors to take time to read the minutes, as Safeguarding is everyone's responsibility.</p> <p>JH noted that Safeguarding information and resources are now much easier to find on Governor Hub.</p> <p>There is a safeguarding leads visit planned for JH/HR and MC next week.</p> <p>9.2 Annual Safeguarding Report The Annual Safeguarding Report is on Governor hub and circulated in advance of the meeting. MC noted that the report, although worthy, places the focus on the past year and not on the current situation. MC will be discussing with the MAT Welfare Lead BM.</p>
10	<p>Trust Update</p> <p>10.1 LSB Report – all asked to read the updates and reports, and feed questions back to JayH / MG</p> <p>10.2 All reminded to read the weekly Governance updates, which come out on a Friday and cover key issues, upcoming training and key dates</p> <p>10.3 Concern: Staffing levels and continuity of staff for students Achievement: Risk: Improvement in parental communications</p>

11	Housekeeping 11.1 JH advised that for new/ refreshing DBS checks, all governors need to subscribe to the automatic update service when requested (window of 30 days to complete). 11.2 Lead Roles: Conversation to take place with TJ regarding Careers Lead <div style="text-align: right;">ACTION: MS / TJ</div> 11.3 MS willing to continue as Chair (Expression of Interest form attached to agenda) NH will take VC role, as trial
12	Policies for approval 12.1 None this meeting
13	Training 13.1 PEX 12 th July 13.2 None shared 13.3 Regular 'Governance Guidance' sessions will be held on the first Tuesday of each month from September, to enable governors to raise questions, share experience and access guidance.
14	School events and Governor activity School events on website. All governors welcome to come in.
15	Dates of next meetings Community Leads 4 July Chairs update 11 July PEX Training 12 July LSB 29 September
The meeting ended at 18:19pm	

Action Log from 29th June 2022 – Okehampton LSB

Agenda Item	Action	Actionee	Status
8.2	Initiate feedback to parent	BH	
11.2	Have conversation about Careers Lead	MS / TJ	